2024 Wauseon JV Track & Field Invitational

Wauseon H.S. - April 27, 2024 - 10:00 AM

Entry Window Opens: 4:00 PM, Saturday, December 16 Entry Window Closes: 8:00 AM, Friday, April 26 Scratches/Substitutions Due: 9:00 AM, Saturday, April 27 or upon arrival!

1. Rosters must be submitted through Baum's Page Online Entry System before the entry deadline.

a. Late entries will not be accepted! Or if accepted, may be subject to a Late Entry Penalty.

- 2. Please note the following details on baumspage.com!
 - a. All User Accounts from last year were retained, but the associations with the schools and teams were deleted.
 - b. After login, the coach will be able to add multiple teams/sports/genders to the same account!
 - c. High school athletes were advanced one grade and retained. Please delete those that are no longer participating!
- 3. Go to www.baumspage.com and use Online Entries or Login to access your account
 - a. Click the **Help** link and print **Online Entry Instructions for Track** if you need detailed instructions.
 - b. If you did not have an account last year, use Apply to create your account.
 - c. If you had an account last year, you can login using that e-mail address and password.
- 4. Use Coaches | Select Teams to select your School.
 - a. Click Get available teams and then click Make me the Coach.
 - b. Note: after selecting your teams, you may need to refresh your screen or Logout and Login again!
- 5. Use Coaches | Track | Modify Athletes to enter your athletes on your alphabetic roster.
 - a. You may enter athletes one at a time by filling in name and grade, then Add Athlete.
 - b. Or you can import your complete roster by pasting them from an Excel file. Use one row per athlete: Number, First Name, Last Name, and Grade. Highlight and paste into textbox, then click Import Athletes.
- 6. Use Coaches | Track | Submit Rosters to enter athletes, relays, and marks.
 - a. **Include everybody that could possibly compete!** Submit a complete roster before the entry deadline!
 - b. To enter individual events: Select the athlete from the list and enter a mark.
 - c. **To enter a relay:** Select the 4 anticipated relay team members and enter a time... (1) List in expected order. Changes may be made before the team competes.
 - d. Click **Submit Roster** to save entries. Use **Get Printable Roster** to print a copy for you records. *Only the athletes listed are entered in the event!
- 7. The **Online Scratch/Substitution option is** included as part of the entry template. If used, it will only be accessible **after the entry window closes** and **prior to scratch deadline!**
 - a. Use Coaches | Track | Submit Rosters to access the entry template.
 - b. A Scratch/Substitution box will be available below each event
 - c. List your changes in the correction box | click **Add Scratch Info** | repeat for additional changes.
 - d. The Scratch/Substitution window will close precisely at the time posted above!
- 8. If there are any problems with the Online Form, click the Contact Us link and submit a Help Request.
 - a. Please allow up to 8 hours for a response! *Most responses will be in less than 4 hours.
 - b. In an emergency, call Gary Baumgartner: 513-594-6154 or Terry Young: 740-517-0195.